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FRSC/HQ/CS/516/VOL.5/09

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ADMINISTRATIVE INSTRUCTIONS FOR CONDUCT OF 2025 DCC - CC AND ACC - DCC PROMOTION EXERCISE

References:

- A. 59700/VII/950 dated 26 February, 2025.
- B. FRSC/HQ/CS/545/VOL.XVII/003 dated 06 Mar, 2025.
- C. FRSC/HQ/CS/516/VOL.XVII/06 dated 24 Mar, 2025.
- D. FRSC/HQ/CS/516/VOL.5/09 dated 29 Apr, 2025.

The quoted references ("A" -"D") are in respect of the above subject, please.

2. Sequel to the approval granted by the Secretary to the Government of the Federation for the conduct of 2025 Promotion Exercise vide reference "A", and constitution of the 2025 Management Promotion Committee (MPC) for the seamless conduct of the Exercise in line with the FRSC Promotion Policy 2022 (Revised), MPC wishes to bring to the notice of eligible Deputy Corps Commanders (DCCs) and Assistant Corps Commanders (ACCs) that their Promotion Exercise has been scheduled as follows:

a.	DCC - CC	Arrival and Documentation	Sun 25 May, 2025	0800hrs-1800hrs	RSHQ
		PFT and Written Examination	Mon 26 May, 2025	0600hrs-1800hrs	
		Oral Interview	Thur 29 May, 2025	0900hrs-1800hrs	
		Departure	Fri 30 May, 2025		
b.	ACC - DCC	Arrival and Documentation	Sun 25 May, 2025	0800hrs-1800hrs	RSHQ
		PFT and Written Examination	Mon 26 May, 2025	0600hrs-1800hrs	
		Oral Interview	Fri 30 May, 2025	0900hrs-1800hrs	
		Departure	Sat 31 May, 2025		

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3. The Dress Code for the Oral Interview is **Dress No 4 with Beret.**
4. Participants are required to:
 - a. Present Medical Certificate of Fitness issued by **Government approved hospital** not earlier than **01 Mar, 2025.**
 - b. Download the **Documentation Form** from the Staff Login.
 - c. Report to the CS Office on arrival for Documentation.
 - d. Submit **Seven (7) copies of Oral Interview Score Sheet.**
 - e. Submit **Nine (9) copies each of the Documentation Form** with the following documents:
 - (1) Commission/Management Commendation Letter(s) - If any within the waiting period.
 - (2) Achievements while on the rank (**one page**).
 - f. Dress Code for Documentation: Mufti with Staff Identity Card conspicuously displayed.

ROLES AND RESPONSIBILITIES OF OFFICES INVOLVED IN THE EXERCISE

5. In order to ensure seamless outing in all the activities lined up for the Exercise, CM has directed the under mentioned Offices to ensure the following action(s).
 - a. **Corps Provost**
 - (1) Deploy Officers and Marshals for maximum security in and around RSHQ throughout the period of the Exercise.
 - (2) Ensure availability of parking space for concerned Officers.
 - b. **Corps Intelligence Officer**
 - (1) Deploy Intelligent Operatives to avert breach of protocols.
 - (2) Ensure security and safety of Staff and property.
 - c. **Corps Medical Rescue Services**
 - (1) Deploy a standby Ambulance and Paramedics throughout the Exercise.
 - (2) Ensure blood pressure check of all participants.
6. Attached is the list of eligible participants.
7. Commanding Officers are enjoined to bring the content of this Administrative Instructions to Staff under their purview, and ensure strict adherence.

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8. Treat as imperative.

20 May, 2025



SALISU U GALADUNCCI, MLCJ, rss, FISPOL, CMILT
Assistant Corps Marshal
Corps Secretary
for Chairman MPC/DCM-PRS

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