



FEDERAL ROAD SAFETY CORPS

NATIONAL HEADQUARTERS, ZONE 3, WUSE DISTRICT, ABUJA

ADMIN AND HUMAN RESOURCES DEPARTMENT

FRSC/HQ/AHR/P&I/94/VOL.9/21

16 Aug 2024

See Distribution

REQUEST FOR LETTER OF INTRODUCTION FOR EQUITY RESIDENTIAL MORTGAGE: NEED TO SUPPLY NECESSARY DETAILS

The above subject refers.

2. Officers and Men have been sending requests for Letter of Introduction to enable them access 25% of their RSA balance for Equity Residential Mortgage.
3. Section 89(2) of PRA 2014 empowers contributing members of the Scheme to access 25% of their total contributions for payment of Equity contribution for Residential Mortgage.
4. Staff should note that Pensions Office does not keep records of Officers and Men who are still in active service. Active records are kept by CS Office and AHR Department (Registry Unit) as the case may be. It is therefore not right to request for Letter of Introduction from Pensions Office for Equity Mortgage without including the relevant/necessary information that would enable the Office write such letter for the applicant.
5. Therefore, if Pensions Office is to prepare the Letter of Introduction for the staff in line with the provision of the Act, the following information must be supplied.
 - a. Full Name of the applicant
 - b. Rank/Command
 - c. Service PIN
 - d. Date of Birth

- e. Date of First or present Appointment
- f. Date of Retirement from Service
- g. Name of the Addressee (i.e. the name of PFA to whom the letter is to be addressed)
- h. GSM number
- i. RSA PIN:

7. Commanding Officers/Admin Officers are advised to bring the content of this circular to staff under their purview on weekly basis.

8. You are properly informed.



DCM Abiodun Akinlade, MNSE MNIM, FISPON

Deputy Corps Marshal (Administration & Human Resources)

for: Corps Marshal

Distribution

External Action

Distribution:

External Action:

Zonal Commands

Sector Commands

Corridor Commands

Unit Commands

Outposts

FRSC Staff College

FRSC Academy

Inspectorate Training School, Delta State

Training School, Jos

Plants

Internal Action:

All Depts

Corps Offices

Special Units

RSHQ- Ops Command

Internal Information:

Corps Marshal

PSO-CM

PAU

PIU

File