

FRSC/HQ/CS/516/VOL.5/071

See Distribution

**2024 PROMOTION EXERCISE: ADMINISTRATIVE INSTRUCTIONS FOR
DCCs AND ACCs PROMOTION EXERCISE**

References:

- A. FRSC/HQ/CS/516/VOL.5/070 dated 09 Aug, 2024.
- B. FRSC/HQ/CS/516/VOL.5/069 dated 08 Aug, 2024.

Sequel to approval granted by the Secretary to the Government of the Federation for the conduct of 2024 Promotion Exerciser, the Corps Marshal as ratified the activation of the process in line with FRSC Promotion Policy 2022 (Revised).

2. In line with the above, the Management Promotion Committee (MPC) wishes to bring to the notice of Senior Officers (DCCs & ACCs) that their 2024 Promotion Exercise has been scheduled to hold from **Tue 27 - Fri 30 Aug, 2024** in RSHQ, Abuja.

3. Participants should note that Officers of the rank of Deputy Corps Commander (DCC) are expected to report to **FRSC Medical Centre Gwarinpa, Abuja** for a **comprehensive Medical Test**, while Officers of the rank of Assistant Corps Commander (ACC) will present **Medical Certificate of Fitness** issued by **Government approved hospital** not earlier than **01 Jun, 2024**. It is important to note that **ALL** Participants must present **Pass Slip** duly endorsed by their Supervising Officers.

4. In furtherance of the above, concerned Senior Officers are enjoined to note the followings:

a. **DCC - CC**

- i. **Arrival/Documentation** commences on **Tue 27 Aug 2024** at **Corps Secretary Office, RSHQ**.
- ii. **Comprehensive Medical Fitness Test**: Participants in this category are expected to undergo compulsory Comprehensive Medical Fitness Test on or before **Monday 26 Aug 2024** from the **FRSC Medical Centre, Gwarinpa**. Failure to comply with this will lead to **automatic disqualification** from the process.

- iii. Physical Fitness Test (PFT) will be conducted on Wed, 28 Aug 2024 by 0600hrs at RSHQ Wuse Zone 3, Abuja.
- iv. Examination: The Handwritten Examination will commence by 1000hrs on Wed, 28 Aug 2024.
- v. Oral Interview will be conducted on Fri 30 Aug 2024 at RSHQ.
- vi. Departure: All participants are expected to depart to their respective Commands on Sat 31 Aug 2024.

b. ACC - DCC

- i. Arrival/Documentation commences on Tue 27 Aug 2024 at Corps Secretary Office, RSHQ.
- ii. Medical Certificate of Fitness: Participants in this category are expected to present Medical Certificate of Fitness issued by Government approved hospital not earlier than 01 Jun, 2024. Failure to comply with this will lead to automatic disqualification from the process.
- iii. Physical Fitness Test (PFT) will be conducted on Wed, 28 Aug 2024 by 0600hrs at RSHQ Wuse Zone 3, Abuja.
- iv. Examination: The Handwritten Examination will commence by 1000hrs on Wed, 28 Aug 2024.
- v. Oral Interview will be conducted on Fri 30 Aug 2024 at RSHQ.
- vi. Departure: All participants are expected to depart to their respective Commands on Sat 31 Aug 2024.

5. The Dress Code for the Exercise is as follows:

- | | |
|-------------------------|-----------------------|
| a. PFT: | Sports Wear |
| b. Written Examination: | Dress of the Day |
| c. Oral Interview | Dress No 4 with Beret |

6. Participants are required to:

- a. Download the Documentation Form from Staff Login.
- b. Report to the CS Office on arrival for documentation.
- c. Submit Six (6) copies each of the Documentation Form with the following documents:

- i. Duly endorsed Pass Slip
- ii. Medical Certificate of Fitness
- iii. Last Promotion Letter
- iv. Commission/Management Commendation Letter(s) - If any
- v. Achievements while on the rank
- d. Dress Code for Documentation: Mufti with Staff Identity Card conspicuously displayed.

7. **Examination:** DCCs and ACCs are required to assemble at RSHQ, Wuse, Zone 3, Abuja on scheduled dates, for Handwritten Examination by 0900hrs.

ROLES AND RESPONSIBILITIES OF OFFICES INVOLVED IN THE EXERCISE

8. In order to ensure seamless outing in all the activities lined up for the Senior Officers Promotion Exercise, CM has directed the under mentioned Offices to ensure the following action(s).

a. Corps Provost

- i. Deploy Officers and Marshals for maximum security in and around RSHQ throughout the period of the Exercise.
- ii. Ensure availability of parking space for concerned Officers.
- iii. Ensure orderliness and comportment by the participants.

b. Corps Intelligence Officer

- i. Deploy Intelligent Operatives to avert breach of protocols.
- ii. Ensure security and safety of staff and properties.
- iii. Ensure that all Senior Officers that have concluded their examination leave the RSHQ premises.

c. Corps Medical Rescue Services

- i. Deploy a standby Ambulance and Paramedics throughout the Exercise.
- ii. Ensure Blood Pressure check of all candidates.

Lectures Compendium

9. Participants are reminded to visit FRSC Staff Login for Lecture Compendium applicable to their ranks earlier published vide ref 'A'.

10. Please note that this Administrative Instructions is subject to review and such will be appropriately communicated to concerned staff accordingly.
11. Commanding Officers are enjoined to bring the content of this Administrative Instructions to staff under their purview, and ensure strict adherence.
12. Treat as imperative.

21 Aug 2024



DCM Clement O Oladele, psc, fdc
DCM (PRS)
Chairman MPC
for: Corps Marshal

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