



FEDERAL ROAD SAFETY CORPS

STANDARD OPERATING PROCEDURE

FOR

JOINT GUARD DUTY AND SPECIAL
OPERATION WITH FRSC STAFF AND
ARMED POLICE AND NSCDC
PERSONNEL

CITATION

This document shall be cited as
STANDARD OPERATING PROCEDURE

ON

**JOINT GUARD AND SPECIAL
OPERATIONS WITH FRSC STAFF
ARMED POLICE AND NSCDC
PERSONNEL**

AUTHORIZATION

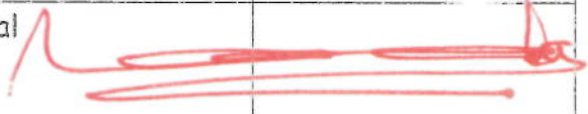
	OFFICE	SIGNATURE
Prepared by	Corps Intelligence Office	
Reviewed by	Management Representative (MR)	
Approved by	Corps Marshal 	
Edition	0	
Date	16 August 2021	

TABLE OF CONTENTS

Citation:.....	i
Authorization:.....	ii
Table of Contents:.....	iii
Foreword:	iv
Preface	v
Vision	vi
Mission	vi
Core Values	vi
Quality Policy	vi
Introduction	1
Aim	1
Objective	1
Scope	1
Procedure of Request for Armed Security Guards	2
Overall Supervisor of Joint Operation.....	2
Deployment	3
Mode of Operation	3
Mode of Operations of Armed Personnel with FRSC Staff.....	3
Reporting	4
Disengagement	4

FOREWORD

The Federal Road Safety Corps under the FRSC (Establishment) Act 2007 is empowered to bear arms in the course of her operations. However, government is yet to give final approval for that purpose. Consequently, the Corps relies on other armed sister agencies to secure its operations, personnel and critical facilities.

2. Presently, the Corps has 21 Formations with critical facilities that are being guarded by 121 armed security guards drawn from the Nigeria Police, Nigeria Security and Civil Defence Corps and local vigilantes across the Federation. These play a complementary role to the FRSC staff deployed on guard duties in those locations.

3. Given the unsavory predilections of our personnel at this level across the Services, it is imperative to have a clearly defined Standard Operating Procedure that spells out modalities for operations and responsibilities to be emplaced to eliminate conflict.

4. This document, therefore, seeks to achieve harmony, cohesion and engender synergy among the various armed agencies and groups engaged by the Corps to protect its facilities and operational activities while working with the Corps' personnel.

5. I enjoin the process owner to ensure full compliance with this SOP.

Dr. Boboye O. Oyeyemi *MFR, mni, MPoN*
Corps Marshal
Federal Road Safety Corps, Nigeria

PREFACE

The security exigencies of the moment have made it incumbent for the Federal Road Safety Corps to engage the services of sister Agencies and community security agents.

2. This approach of the Corps to satisfy her security needs is anchored on the principle of building synergy with sister Agencies for the overall security interest of the nation and secondly to engender healthy and harmonious relationship with the host communities where our formations, institutions and infrastructures are located.

3. Consequently, the Corps frequently requests for armed security personnel from the Police, Civil Defense, the Military and community vigilantes for various needs ranging from guards at different locations for provision of security during special operations.

4. Therefore, this Standard Operating Procedure (SOP) is conceived to clearly define who is in charge and who other concerned Agencies or Agents must take instructions from for a seamless operation. The SOP clearly emphasizes the need for all armed Agents to operate within their professional code and generally acceptable standards.

5. FRSC Operatives and armed personnel requested from other agencies are enjoined to abide with the provisions of this SOP for attainment of Management's objective.

CC Godwin Ntukidem *fsi*
Corps Commander
Corps Intelligence Officer

VISION

To eradicate Road Traffic Crashes and create a safe monitoring environment in Nigeria

MISSION

To Regulate, Enforce and Coordinate all Road Traffic and Safety Management activities through:

- i. Sustained Public Enlightenment
- ii. Effective Patrol Operations
- iii. Prompt Rescue Services
- iv. Improved Motor Vehicle Administration
- v. Robust Data Management
- vi. Promotion of Stakeholders Cooperation

CORE VALUES

- i. Transparency
- ii. Fairness
- iii. Timeliness
- iv. Service Orientation

QUALITY POLICY

The Federal Road Safety Corps is committed to creating a safe motoring environment through compliance with the FRSC (Establishment) Act, 2007, other traffic laws and Quality Management System standard with a view to continually improving its mode of operations.

SOP FOR JOINT GUARD DUTY AND SPECIAL OPERATIONS WITH FRSC STAFF AND ARMED POLICE AND NSCDC PERSONNEL

1.1 INTRODUCTION

The operating environment of FRSC is increasingly challenged by the precarious security situation in the Country. FRSC personnel, offices and equipment have either been variously attacked in the line of duty or have become susceptible to attacks by criminal elements bearing dangerous weapons. Informed by this high risk exposure and the fact that FRSC bears no arms at the moment, it has become imperative for the Corps to seek armed guards protection from Sister Agencies for its personnel during special operations and for the protection of vulnerable installations and offices.

It is fitting, in line with her status as an ISO Certified Institution, to have uniformity in operations. This SOP is therefore needed to establish uniform procedures for the Corps to be applied across board as it relates to the engagement and use of armed security personnel from Sister Agencies particularly the Nigeria Police and National Security and Civil Defense Corps (NSCDC).

The SOP covers the National Headquarters and Field operations including Commands, Training Institutions, Plants and Print Farm.

1.2 AIM

The aim of the SOP is to identify specific roles and responsibility persons in the engagement of armed security Personnel in relation to security/guard duties for FRSC Operations/facilities.

1.3 OBJECTIVES

- i. The purpose of the SOP is to ensure synergy and seamless performance of security/guard duty at joint operations of FRSC personnel with armed security personnel.
- ii. It is further to ensure that the goals of engagement of Sister Security Agencies are realized.

1.4 SCOPE

This SOP covers

- i. RSHQ
- ii. Field Commands' Special Operations and Mobile Court sittings
- iii. NVIS Number Plate Plants and Signage Plant
- iv. Print Farm
- v. FRSC Training Institutions
- vi. Residential accommodation of senior officers where applicable.

2. PROCEDURE OF REQUEST FOR ARMED SECURITY GUARDS

2.1 The Commanding Officer (Commandant Training Institution, Zonal Commanders, Sector Commander, Unit Commanders, Head of Plant, NVIS or CIO) conducts threat analysis to ascertain nature of threat faced and makes submissions of request to Corps Marshal (CM) through the established channels of communication, in writing via electronic or other medium, notifying the need for armed Police or Civil Defense operatives stating the number of the armed personnel required.

2.2 CM shall, if approved, direct the requesting Officer to activate action on approved recommendations through their respective Supervising Officers.

2.3 The Commanding Officer(s), as highlighted above (Paragraph 2.1) shall make a formal request for the approved number of armed personnel to the Head or Officer in charge of the agency as appropriate.

2.4 The Commanding Officer(s) shall also communicate the approval of the specific number of Armed Personnel requested, including the cost implication to the Corps Marshal for final approval.

2.5 The Corps shall be responsible for the remuneration of the armed personnel requested and deployed to FRSC formations for routine guard and other Special Patrol Operations.

2.6 In the Headquarters, the CIO shall submit request for armed personnel directly to the CM following all necessary steps indicated above.

3. OVERALL SUPERVISOR OF JOINT OPERATION

3.1 The armed personnel reports to the CIO who shall be the Overall supervisor of the personnel deployed on guard duty at the National Headquarters while same is applicable for the Commanding Officer in the case of field Commands, Training Institutions, NVIS or Plant.

3.2 The armed personnel are briefed by the CIO on the specifics of the duty; in the presence of the Corps Provost at the National Headquarters while the Commanding Officer also does the same, in the presence of the Head of Intelligence and Provost, in the case of field Commands, Training Institution, NVIS or Plant

4. DEPLOYMENT OF ARMED PERSONNEL

3.1 The armed personnel after being adequately briefed on the nature of the duty, are deployed by the CIO in the case the duty is carried out at the National Headquarters while the Commanding Officer replicates same in the case of operations in the field Commands, Training Institutions, NVIS or Plant.

5. MODE OF OPERATIONS

5.1 The mode of operations in case of guard duty shall be run on twenty four hours (24hrs) shift basis.

5.2 The armed operatives shall be in their complete uniforms with a recognized team leader and detailed for specific shift and duty location.

5.3 A secure guard post shall be provided by the CIO or the Commanding Officer for purpose of the Operation.

5.4 The mode of operations in the case of Special Operations (Special Patrols) shall be for the period of shift as determined by the Operational Order which is normally morning shift: (0600hrs - 1300hrs) or afternoon shift (1300hrs - 1600hrs) or as explicitly stated in the Operational Order.

5.5 The armed operatives shall be in their complete uniforms with a recognized team leader and on a specific shift or duty location.

5.6 The use of fire arms shall be in strict compliance with the UN Convention on the use of fire arms, Section 33 of The Constitution of Nigeria and all other bylaws in support e.g. the Fire Arms Act of 1990.

6. MODE OF OPERATION OF ARMED PERSONNEL WITH FRSC STAFF

6.1 In the events that the armed personnel are on joint operations or guard duty with FRSC operatives, their functions shall be professional at each time.

6.2 The armed operatives shall be restricted to the modes of operation as prescribed by their nature of duty and mission at that particular time and the FRSC operatives are equally restricted to theirs.

6.3 Their operations shall be specific and peculiar to their job functions.

6.4 Use of fire arms while on duty shall be as stated in 5.7 above.

7. REPORTING OFFICER

7.1 The armed personnel shall report to the CIO through their recognized head in the case of the National Headquarters and the Commanding Officer in the case of Field Commands, Training Institutions, Plants and Print Farm.

7.2 The CIO or the Commanding Officer shall provide separate report books for the Police, FRSC and Civil Defense personnel on duty.

7.3 A written report is expected of the armed operatives in the report book provided at the end of each duty. The report shall be written for the attention of the CIO in the case of the National Headquarters or the Commanding Officer in the case Field Commands, Training Institutions, NVIS Plants and Print Farm

8. DISENGAGEMENT OF PERSONNEL

Where the services of the armed Sister Agencies are no longer required, the CIO or Commanding Officer at the Field Command shall do the following

- i. Inform the CM in writing and seek his approval to disengage the services
- ii. CM shall communicate approval via the relevant supervising Officers or directly in the case of CIO
- iii. The CIO or Commanding Officer shall formally notify the CP or Commandant, NSCDC that the services of their personnel are no longer needed
- iv. The armed security personnel shall be debriefed and returned to their Agencies