



FEDERAL ROAD SAFETY CORPS CLEARANCE CERTIFICATE (FOR DISENGAGED STAFF ONLY)

PART 1

PERSONAL DATA

FULL NAME: _____

PIN: _____ RANK: _____

LAST INTERNAL DETAILS	PLACE OF RESETTLEMENT
COMMAND: _____	HOUSE NO: _____
APPOINTMENT (if any): _____	STREET: _____
DATE REPORTED (at this comm.): _____	_____
DATE ENLISTED: _____	LGA: _____
DATE DISENGAGED: _____	STATE: _____
TYPE OF DISENGAGEMENT: _____	PHONE NO: _____
	E-MAIL ADDRESS: _____

I, _____ hereby declare that the above information about me is true.

Officer's Signature: _____ Date: _____

PART 2

CLEARANCE

A. COMMAND CLEARANCE

I hereby certify that the above mentioned Staff has handed over the underlisted FRSC property, he is not indebted and is cleared by the Command.

(i) Set of Uniform (ii) Belt (iii) ID Card (iv) CUG (v) Others (specify): _____

B. This is to certify that the staff is not indebted and is cleared as confirmed by the underlisted Officers:

OFFICE	NAME	RANK	DESIGNATION	CLEARANCE STATUS	SIGNATURE/DATE
Cmd. Admin Officer					
Cmd. Int. Officer					
Cmd. Provost Officer					
Cmd. Coop Chairman					
CO (UC,S/C,ZCO,Others)					

C. RSHQ CLEARANCE

OFFICE	NAME	RANK	DESIGNATION	CLEARANCE STATUS	SIGNATURE/DATE
Chairman Mega Cooperative					
CIO					
Corps Provost					
DCM (F&A)					
DCM (AHR)					

PART 3

FINAL CLEARANCE

I hereby certify that the above mentioned staff is cleared and formally disengaged from the service of the Corps.

Name: _____ Rank: _____ Appointment: DCM (AHR)/CS

Signature: _____ Date: _____

NB: In the case of Commanding Officer, an endorsed handing over note is mandatory, clearance should accompany the staff resignation letter.