

To: All FRSC Formations

ACKNOWLEDGEMENT OF ANY OFFICIAL LETTER FROM AHR DEPARTMENT
RSHQ, ABUJA

Above subject refers.

2. Following the Internal System Auditing conducted in August 5th - 7th 18, Commanding Officers and Staff are directed to henceforth acknowledge every official letter emanating from the department of AHR to staff of RSHQ and Field Commands.
3. This is in compliance with the ISO 9001-2015 standards.
4. Attach is the template for acknowledgement of official letters from the department.

S/N	NAME OF THE RECIPIENT	PIN	SUBJECT MATTER	CMDS	DATE RECEIV ED	SIGNATURE OF RECIEVER

5. Commanding Officers should duly endorse the acknowledgement before forwarding the letter to RSHQ through CM, attention DCM AHR.
6. Note also that where the recipient is no longer in the Command the document should be returned to the undersigned for proper routing.
7. Please treat as imperative.



DCM Chidi D Nwachukwu, Esq
Deputy Corps Marshal
Head (Admin and Human Resource)
For: Corps Marshal